

**REGULAR TERM  
REGULAR SESSION  
OCTOBER 28, 2025**

On this the 28<sup>th</sup> day of October, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any.**

There were none.

**Consider budget amendments, line-item transfers and revenue certification for FY2025 Budget, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for FY 2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Consider changing Commissioner Court from November 11, 2025 to November 12, 2025, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to change Commissioner Court from November 11, 2025 to November 12, 2025. Motion carried.

**Ratify Rural Prosecutor's Office Salary Assistance Program Award #IA-000002131 with the Texas Comptroller, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to ratify the Rural Prosecutor's Office Salary Assistance Program Award #IA-000002131 with the Texas Comptroller. Motion carried.

Clerk's Note: A copy of the award on file among exhibits of Commissioners' Court.

**Receive GASB Statement 75 — OPEB (Postemployment Benefits Other than Pension) Reporting Rollforward Report for the fiscal year ending September 30, 2025.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to receive the GASB Statement 75 — OPEB (Postemployment Benefits Other than Pension) Reporting Rollforward Report for the fiscal year ending September 30, 2025. Motion carried.

Clerk's Note: A copy of the statement on file among exhibits of Commissioners' Court.

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**APPROVED**

**Consider approval of the Jackson County Historical Commission Proposed Work Agenda and related operating budget for FY25-26, as well as authorization to pursue appropriate grants and/or private contributions for purposes of underwriting these program initiatives, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the Jackson County Historical Commission Proposed Work Agenda and related operating budget for FY25-26, as well as authorization to pursue appropriate grants and/or private contributions for purposes of underwriting these program initiatives. Motion carried.

Clerk's Note: A copy of the agenda on file among exhibits of Commissioners' Court.

**Consider request for approval from the Jackson County Historical Commission to enter into agreement for services with the "We Are Web Services Firm" for web design services in accordance with the quote submitted, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the request for approval from the Jackson County Historical Commission to enter into agreement for services with the "We Are Web Services Firm" for web design services in accordance with the quote submitted that will be paid with donated funds. Motion carried.

Clerk's Note: A copy of the request on file among exhibits of Commissioners' Court.

**Consider request authorizing Jackson County Historical Commission to enter into future vendor agreements for products and/or service agreements which are less than \$12,000 and which are consistent with the JCHC activities and operating budgets previously approved by the Commissioners Court, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Judge Sklar, to approve the request authorizing Jackson County Historical Commission to enter into future vendor agreements for products and/or service agreements which are less than \$12,000 and which are consistent with the JCHC activities and operating budgets previously approved by the Commissioners Court. Motion carried.

**Consider application of Agreement with Texas General Land Office for Community Development Block Grant Mitigation Fund in the amount of \$1,460,600.00, 2022-1000-526-FMP, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Martin to approve the application of Agreement with Texas General Land Office for Community Development Block Grant Mitigation Fund in the amount of \$1,460,600.00, 2022-1000-526-FMP. Motion carried.

Clerk's Note: A copy of the contract on file among exhibits of Commissioners' Court.

**Consider approval of Request for Qualification submitted for Architectural Service for proposed EOC/Justice Center as well as rankings from Selection Committee, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Martin to approve the Request for Qualification submitted for Architectural Service for proposed EOC/Justice Center and enter into contract with Burns Architecture LLC. Motion carried.

**Consider US Bank card for Extension Agent, Kade Smith, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve US Bank card for Extension Agent, Kade Smith. Motion carried.

**Consider Voyager Card for Sheriff's Deputy, Travis Campbell, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve a Voyager Card for Sheriff's Deputy, Travis Campbell. Motion carried.

**Consider allocation and payment of County portion of Optional Fee for Child Safety under Code of Criminal Procedure, Art. 102.14(g,) and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve allocation and payment of County portion of Optional Fee for Child Safety under Code of Criminal Procedure, Art. 102.14(g,) to be split in equal parts between Harbor House and Hope of South Texas. Motion carried.

Clerk's Note: A copy of the fee distribution on file among exhibits of Commissioners' Court.

**APPROVED**

**Consider contribution to Child Advocacy and/or Child Abuse Prevention Organization, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to approve the contribution to Child Advocacy and/or Child Abuse Prevention Organization to be paid to CASA in the amount of \$1,000.00 and to come out of Fund 34. Motion carried.

**Consider Jackson County Road Special Use Agreement with Thunderdome Pipeline, LLC on County Roads 406 and 237, Precinct 2, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve Jackson County Road Special Use Agreement with Thunderdome Pipeline, LLC on County Roads 406 and 237, Precinct 2. Motion carried.

Clerk’s Note: A copy of the report on file among exhibits of Commissioners’ Court.

**Consider Treasurers’ Report for month of September, and take any necessary action.**

Mary Horton, Treasurer, submitted the Treasurer’s Report for the month of September to the Court.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve the Treasurer’s report. Motion carried.

Clerk’s Note: A copy of the report on file among exhibits of Commissioners’ Court.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there was one court order.

A motion was made by Comm. Frenzel, and seconded by Comm. Karl, to pay the County and Precinct bills and court order. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the payroll changes. Motion carried.

***COMMISSIONERS’  
COURT  
PAYROLL  
CHANGES***

*October 28, 2025*

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
O’Brain, Charles M.	Jail	Position change	\$24.05	\$25.21	11/08/2025
Vasquez, Jeremiah	Jail	Part time	\$0.00	\$22.08	10/23/2025
Vasquez, Jeremiah	Jail	Full time	\$22.08	\$22.08	11/08/2025
<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI- WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Smith, Kade	AgriLife Extension	Full time	\$0.00	\$512.42	11/04/2025

**Receive various county reports, news and information.**

There was discussion regarding the GPRC and Friend of Elders.

Sheriff Boone met with the Governor and reported that Lone Star Program will remain active.

**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:47 a.m.

Meeting **ADJOURNED**

**APPROVED**

**APPROVED** this the 12<sup>th</sup> day of November 2025.

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Jill Sklar  
County Judge

ATTEST:

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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners’  
Court of Jackson County, Texas

October 28, 2025

**APPROVED**